

Fee Structure 2019



Enrolment Application Fee \$125.00

Tuition Fees: (Paid on a per term basis)

- Kindergarten \$2,708.00 per term (\$10,832 per year)

Account Details:

An account will be issued from the College each term. Included in this account will be:

- An all-inclusive fee which encompasses costs relating to:
 - Tuition
 - Classroom resources
 - Specialist activities
 - Excursions/Incursions
- Kindergarten Stationery Pack (\$65 per term)

Child Care Benefits

Kindergarten is Registered Care and as such the Child Care Subsidy is not applicable.

Additional Information:

All fees/levies are issued on a term basis and are due for payment in full on the following dates:

- Term One Friday 15 February 2019
- Term Two Friday 3 May 2019
- Term Three Friday 19 July 2019
- Term Four Friday 11 October 2019

Fees/levies are to be paid in full by 4:00pm on the due date each term unless a prior Direct Debit agreement has been entered into. **Accounts not received in full by 4:00pm on the due date will attract an administration charge equal to 5% of the fees payable.**

Payments may be made by Cash, Cheque, Parent Lounge, BPay, AMEX, Visa, MasterCard, or Direct Debit. **When using electronic funds transfer, including BPay, please ensure that funds are received into the College's account by the due date in order to avoid late payment charges. Delays by banking institutions or late delivery of mail from Australia Post will not be accepted as valid excuses for late payment.**

Parents must advise the College, in writing, one clear term in advance, if it is intended that a student is to leave the Kindergarten. If this notice is not given, it is College policy that parents will be charged for the subsequent Kindergarten term fees.

For further enquiries please contact Mrs Maria Walker, Enrolments Administrator, on 3206 5555.

Sheldon College Fee Policy



1. Level of College Fees and Charges

- 1.1 Tuition Fees and Other Charges are set by the College Board of Directors, with any changes being notified to the Parents/Guardians accordingly.
- 1.2 The Fee Schedule is available from the Administration Office.

2. Level of College Fees and Charges

- 2.1 Fee accounts are issued quarterly, two weeks prior to the commencement of each Term. These accounts will be emailed to the account address of the Parent(s)/Guardian(s) together with other relevant information from Administration.

3. Payment of Fees

- 3.1 Term Fees and Charges are payable in full by 4.00pm on the due date of each Term.
- 3.2 The timely payment of these Fees and Charges forms part of the condition of the continuing education of children at the Sheldon College Kindergarten.
- 3.3 Parents(s)/Guardian(s) may pay Fees and Charges by the due date in the form of cash, cheque or money order, Parent Lounge, EFTPOS or credit card (MasterCard, AMEX, Visa), EFT or by BPay.
- 3.4 **Direct Debit arrangements (weekly, fortnightly or monthly) is the only alternative to payment in full of Fees and Charges by the due date.** An administration fee of 3% may be applicable on some Direct Debit arrangements. Further details and Direct Debit Application Forms are available from Administration.

4. Action on overdue Accounts

- 4.1 The College Board of Directors has determined that the Kindergarten will not educate students where fees remain unpaid, except cases where special arrangements have been made in writing and approved by the Principal.
- 4.2 Following the due date for payment of fees, the Chief Financial Officer will authorise the issuing of accounts rendered, including an account service fee of 5% of the total amount outstanding.
- 4.3 If Fees and Charges remain unpaid and no special arrangements have been made, the student's position in the Kindergarten may be suspended until such fees are paid in full or other arrangements are made.
- 4.4 The College reserves the right to contract external parties to assist in fee collection, if accounts remain outstanding for more than one Term.
- 4.5 Where the College has incurred additional costs in collection of monies owed, these costs may be added to the relevant fee account and form part of the debt.