



Sheldon College POSITION DESCRIPTION



Position Description

Academic Support Teacher

Position:	Academic Support Teacher (Casual; 2 days weekly Term Time; 8.40am – 3.10pm)
Department:	Primary College
Responsible to:	Principal
Reports to:	Director of Primary

About Sheldon College

Sheldon College is an independent, co-educational, non-denominational College situated in Redland City, catering for students from 15 months of age through to Year 12. We provide a first-class curriculum in the academic, sporting and cultural arenas with access to state-of-the-art classrooms, laboratories, resource centres and studios, as well as cultural, performing arts and sporting facilities.

Our teachers are our most valuable investment. Every member of our academic staff plays a key role in delivering excellence in education. We deliver on our commitment to provide outstanding education in a safe, secure learning environment, underpinned by our philosophy of **Love, Laughter and Learning**.

Our Mission is **“to provide a quality educational experience in an environment that encourages and enables our students to succeed in a constantly changing world”**. This role is a key stakeholder in the College realising that mission.

Position Overview

You will work with the Director of Primary and Head of Learning Enhancement, and collaborate with classroom and other specialist teachers, to develop and implement initiatives that improve learning outcomes for students in literacy and numeracy, enabling each student to achieve the highest possible levels of academic performance. Your primary function will be to provide one-on-one support to students in years 1-6 requiring additional support in either literacy or numeracy.





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Duties & Responsibilities of Literacy and Numeracy Support Teacher

Plan, prepare and deliver exceptional teaching and learning programs for identified students which:

- focus on literacy and numeracy
- are consistent with relevant syllabi, curriculum policies, work programs and educational trends
- address the needs of the learner and differentiate learning experiences, and
- ensure students meet the highest levels of academic performance

Work with classroom teachers to teach individuals and when required, small groups in accordance with the College's frameworks and priorities

Provide specialist expertise, advice and support for teachers:

- on teaching of students with diverse learning needs and improving student achievement
- to identify patterns of achievement and appropriate intervention strategies for underachieving students, including those with learning disabilities
- in the planning, teaching, assessing and monitoring achievement and progress of students underachieving in literacy and numeracy
- in monitoring and evaluating the effectiveness of literacy and numeracy improvement strategies

Maintain teaching competency and currency of knowledge of teaching practices to improve student achievement, with a focus on literacy and numeracy, as well as general educational trends

Support students through the active development of a safe, secure learning environment

Ensure behavioural standards expected of all children enrolled in the College are maintained and comply with the 4C's of Courtesy, Consideration, Co-operation and Common Sense

Establish and maintain effective relationships between the College and community

Requirements

- Ability to plan and deliver exceptional teaching and learning intervention programs that meet the needs of students in literacy and numeracy, and are consistent with relevant syllabi, curriculum policies, work programs and current education trends;
- Ability to apply expert knowledge of the literacy and numeracy demands of the curriculum at each stage of the teaching and learning cycle, and respond to the diverse factors which may contribute to improve learning outcomes;
- Completion of the Cracking the ABC Code Teachers Multi-sensory Reading Programs, Level 1-3;
- Passion for quality teaching and learning and the ability to translate this into a challenging learning environment with strong student engagement and excellent academic outcomes;





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- Ability to create a safe, secure learning environment in which trust is fostered, individual differences are respected and valued, and students are encouraged to be risk takers and self-directed learners;
- Capacity for reflection and self-directed learning with a commitment to continuously improve teaching practices;
- Ability to apply creative and innovative practices and processes in education and digital platform tools to support student learning;
- Strong team orientation with the willingness to contribute and collaborate in a team environment;
- Ability to establish effective relationships with colleagues and parents and partnerships within the wider community;
- High standards of personal integrity and professionalism;
- Willingness to model the 4C's – Courtesy, Consideration, Cooperation, and Common Sense;
- Registration with the Queensland College of Teachers

Desirable

- Previous experience providing literacy and numeracy support

