



Sheldon College Position Description



Head of Digital Pedagogy and Innovation

Department:	Academics
Responsible to:	Principal
Reports to:	Director of ICT

Welcome to Sheldon College

Sheldon College is an independent, co-educational, non-denominational College situated in Redland City, catering for students from 15 months of age through to Year 12. Our Mission is “to provide a quality educational experience in an environment that encourages and enables our students to succeed in a constantly changing world”.

We provide a first-class curriculum in the academic, sporting and cultural arenas with access to state-of-the-art classrooms, laboratories, resource centres and studios, as well as cultural, performing arts and sporting facilities. This ensures we deliver on our commitment to provide outstanding education in a safe, secure learning environment, underpinned by our philosophy of Love, Laughter and Learning.

Sheldon College’s innovative curriculum places a strong emphasis on students being engaged with authentic practices and skills that can later serve more complex endeavours. Sheldon College’s Edu-tech ecosystem is diverse and provides support across the College community. The College’s iPad Program for Early Learning through to Year 3, is complemented by the Years 4 to 12 self-managed device program. The College also provides access to dedicated industry-specific Microsoft and Apple computer labs, iPads and range of digital pedagogy tools and interactive technologies within our ArtScapes and LINQ Precinct Facilities.

Position Overview

The Head of Digital Pedagogy & Innovation has an integral role in supporting the implementation of the College’s Academic and ICT Strategic Plans across a K-12 setting. This role will be part of a collaborative and highly dynamic team, and as a member of the Curriculum Enrichment Team will be responsible for providing leadership and operational management of the implementation of contemporary digital pedagogy practices that supports excellence in teaching and learning and curriculum innovation. This is a full-time position, which includes an academic teaching component.

This role has KPIs within the following areas:

- the use of digital technologies to enhance learning and teaching;
- the use of innovative digital technologies and practice, based on research and supported by high impact teaching strategies; and
- the implementation of strategies using innovative digital technologies that can lead to improvements in motivation, engagement, retention and digital wellbeing.





Your Responsibilities

Leadership

- Develop and implement strategies, aligned to the College's strategic goals in order to enhance digital pedagogy and innovation programs across the College.
- Develop and implement strategies, to ensure the effective and innovative use of digital tools, virtual classrooms and online resources.
- Enhance existing, and implement new initiatives to support an engaging and digitally rich curriculum that equips colleagues and students with the culture and tools required to function effectively in a digital society.
- Develop, implement and support STEAM based initiatives across the College.

Curriculum

- Collaboratively support the rollout and adoption of digital pedagogy initiatives that develop and enhance sustainable curriculum initiatives. I.e., Continuous Feedback with College LMS, Blended Learning, Integration of Mixed Reality, STEAM Projects, Data evidence of digital learning tools.
- Support and manage curriculum projects in partnership with external bodies such as ISQ, Private Industry and Universities. I.e., ISQ Professional Learning Programs, Apple Distinguished School, Microsoft School Transformation Program.
- Explore and develop external industry partnerships relevant to the areas of STEAM and Digital Technologies and Innovation. I.e., ACS Gateway to Industry Schools Program
- Evaluate the effectiveness of digital learning platforms and tools by conducting regular reviews using multiple sources of evidence including: student assessment data, curriculum planning, teaching practice, learning walks, and feedback from students, colleagues and parents/carers.
- In partnership with colleagues, assist in the showcase of innovative approaches to learning and digital integration and share with the College and wider community.

Growth, Mentorship and Support

- Develop and implement professional development strategies, that enhance and develop expertise aligned to personal learning journeys, within the key areas of advanced pedagogical approaches, project-based learning and collaborative multidisciplinary projects.
- Mentor and enhance colleagues' understanding of how students best learn with digital tools and environments.
- Support and mentor the onboarding of colleagues and students to the College's ICT Digital Learning Environments.
- Collaboratively support the rollout and adoption of digital wellbeing resources and processes.
- Support professional development and certification processes for a range of services:
 - Adobe Creative Educator
 - Apple Teacher
 - Microsoft Innovator Educator
 - Schoolbox Hero
 - See-Saw Ambassador
 - SMART Educator





Position Requirements

- Tertiary teaching qualifications majoring in Digital Technologies and/or STEAM related curriculum areas.
- Demonstrated ability to deliver the Digital Technologies curriculum.
- Demonstrated deep knowledge of contemporary pedagogical practices and K-12 curriculum, with a demonstrated ability to implement digital pedagogy strategies within a digitally rich learning environment.
- Demonstrated capacity to evaluate and critically reflect upon professional practice and to assist and support colleagues to develop their own skills through involvement in professional development.
- Demonstrated highly effective leadership, collaboration, communication, organisation and time management skills.

Professional development

- Maintain a program of professional development both employer-directed and school supported, to ensure QCT requirements are met.

Workplace health & safety

- Ensure that safe procedures are incorporated in accordance with the College's Occupational Health & Safety Policy.

Selection Criteria

1. Demonstrated leadership capacity to implement the strategic vision of the College.
2. Demonstrated ability to innovate and enhance digital pedagogy capacity in others through the modelling of contemporary pedagogical practices across the K-12 curriculum.
3. A comprehensive knowledge of current and emerging trends in digital learning pedagogy.
4. Demonstrated ability to collate content and present across a range of environments and audiences. I.e., staff, students, parents, external conferences.
5. Demonstrated ability to lead and manage curriculum projects, resourcing and budgets.

