



## Literacy and Numeracy Support Teacher Position Description

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<b>POSITION:</b>	Literacy and Numeracy Support Teacher (Casual)
<b>DEPARTMENT:</b>	Primary
<b>RESPONSIBLE TO:</b>	Principal
<b>REPORTS TO:</b>	Director of Academics Primary

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### About Sheldon College

Committed to its basic philosophy of **Love, Laughter and Learning**, Sheldon College caters for children from 15 months of age through to Year 12. The College campus is located on 56 acres in a semi-rural setting on Taylor Road in Sheldon. The College was established in 1997 and is committed to providing a quality education for all students in a safe, secure learning environment which is characterised by high standards for both staff and students in the areas of dress and appearance, behaviour and individual scholarship and work habits.

### About the Role

You will work with the Director of Academics – Primary, and collaborate with classroom and other specialist teachers, to develop and implement initiatives that improve learning outcomes for students in literacy and numeracy, enabling each student to achieve the highest possible levels of academic performance. Your primary function will be to provide one-on-one support to students in years 1-6 requiring additional support in either literacy or numeracy.

### Responsibilities

Plan, prepare and deliver exceptional teaching and learning programs for identified students which:

- focus on literacy and numeracy
- are consistent with relevant syllabi, curriculum policies, work programs and educational trends
- address the needs of the learner and differentiate learning experiences, and
- ensure students meet the highest levels of academic performance

Where required, deliver one-on-one lessons of Intensive Literacy Intervention program 'Cracking the ABC Code'

Work with classroom teachers to teach individuals and when required, small groups in accordance with the College's frameworks and priorities

Provide specialist expertise, advice and support for teachers:

- on teaching of students with diverse learning needs and improving student achievement
- to identify patterns of achievement and appropriate intervention strategies for underachieving students, including those with learning disabilities
- in the planning, teaching, assessing and monitoring achievement and progress of students underachieving in literacy and numeracy
- in monitoring and evaluating the effectiveness of literacy and numeracy improvement strategies

Maintain teaching competency and currency of knowledge of teaching practices to improve student achievement, with a focus on literacy and numeracy, as well as general educational trends

Support students through the active development of a safe, secure learning environment

Ensure behavioural standards expected of all children enrolled in the College are maintained and comply with the 4C's of Courtesy, Consideration, Co-operation and Common Sense

Establish and maintain effective relationships between the College and community



## Requirements

### Essential

- Ability to plan and deliver exceptional teaching and learning intervention programs that meet the needs of students in literacy and numeracy, and are consistent with relevant syllabi, curriculum policies, work programs and current education trends
- Ability to apply expert knowledge of the literacy and numeracy demands of the curriculum at each stage of the teaching and learning cycle, and respond to the diverse factors which may contribute to improve learning outcomes
- Passion for quality teaching and learning and the ability to translate this into a challenging learning environment with strong student engagement and excellent academic outcomes
- Ability to create a safe, secure learning environment in which trust is fostered, individual differences are respected and valued, and students are encouraged to be risk takers and self-directed learners
- Capacity for reflection and self-directed learning with a commitment to continuously improve teaching practices
- Ability to apply creative and innovative practices and processes in education and digital platform tools to support student learning
- Strong team orientation with the willingness to contribute and collaborate in a team environment
- Ability to establish effective relationships with colleagues and parents and partnerships within the wider community
- High standards of personal integrity and professionalism
- Willingness to model the 4C's – Courtesy, Consideration, Cooperation, and Common Sense
- Registration with the Queensland College of Teachers

### Desirable

- Completion of the Cracking the ABC Code Teachers Multi-sensory Reading Programs, Level 1-3
- Previous experience providing literacy and numeracy support

### Conditions of Employment

This position is subject to the provisions of the Sheldon College Certified Agreement. It is expected that the successful applicant will commence duties as soon as possible.

<b>Salary</b>	Commensurate with experience.
<b>Superannuation</b>	Statutory Superannuation of 9.5% will apply
<b>Long Service Leave</b>	1.3 weeks per completed year of service. Available after 7 completed years from commencement date.
<b>Corporate Uniform</b>	All employees are required to wear Corporate Uniform which is available from the Sheldon College Uniform Shop at your own expense.