



# First Day Procedures - 2011



The start of a new year at a school can be a hectic time for everyone and knowing exactly what to do can greatly help relieve any potential stress this period can bring. Therefore, please find outlined in this handout some first day information to ensure your child/ren has/have a smooth start to 2011.

## COMMENCEMENT DATES

### Years 1 to 12

Thursday 27 January 2011

### Preparatory and Kindergarten

Start dates will be advised

## KINDERGARTEN/ PREPARATORY

Any start-of-year information for Kindergarten/Preparatory students will be given to parents in writing prior to the commencement of the College year. All Stationery Kits are delivered directly to your child's classroom. Any further requirements for your child's first day will be passed on to you directly by your child's teacher.



## JUNIOR COLLEGE STATIONERY DROP-OFF

Parents are asked to deliver their Junior College children's stationery kits to the students' classrooms on Monday 24 January 2011 between the hours of 8.00am and 10.30am. Class lists will be displayed at each of the four Junior College blocks. Junior College Teacher Aides will be present to direct parents to the right rooms. **Please be aware that no discussions will be entered into regarding class allocations at this time.**

Once you locate your child's classroom, simply follow the instructions left on the board as directed by your child's classroom teacher.

We ask that children are not brought to the College on the stationery drop-off day. In the past, parents have found it useful to pair up so that one parent brings both stationery kits to the College while the other stays at home to mind the children. Working parents have found it beneficial to buddy up with a non-working parent in advance. If you cannot bring the stationery kit on the assigned day, simply bring it on the first day of College i.e. Thursday 27 January 2011.

## FIRST DAY STARTING TIMES FOR THE DIFFERENT SUB-COLLEGES

To avoid undue congestion in the car park, please take note of the expected times of arrival for each of the sub-Colleges:

### Kindergarten

8.00am arrival for a 9.00am start

### Prep

8:20am arrival for an 8:40am start

### Junior College

8.00am arrival for an 8.30am start – students go straight into their class.

- **Year 1** JB Block
- **Year 2** JA Block
- **Year 3** JD Block
- **Year 4** JE Block

### Middle College - Years 5-8

8.30am arrival to locate Home Rooms and to meet the Home Group teacher. Dr Bishop's welcoming address to the students will commence at 9:00am in the Sport and Entertainment Centre.

### Senior College - Years 9-12

9.00am arrival to locate Home Rooms and to meet the Home Group teacher. Dr Bishop's welcoming address to the students will commence at 9.30am in the Sport and Entertainment Centre.

## HOW WILL I KNOW WHERE TO GO?

**NEW STUDENTS (Middle and Senior College)** – please meet outside the Student Services office and the Year Level Co-ordinator will take you to your classroom to meet your home group teacher.

All Junior College students will be advised of their classroom location during the Stationery Drop Off.

Upon arrival, Middle College students need to proceed to the display boards outside the Uniform Shop and Student Services.



Class lists and Home Room locations for students in Years 9 and 10 will be displayed along the SC Block and those for students in Years 11 and 12 will be displayed in the SA/SB courtyard.

### **WHAT DOES MY CHILD NEED TO BRING ON THE FIRST DAY OF COLLEGE?**

Kindergarten to Year 4 students will already have their stationery supplies in their classrooms. They only need to bring their morning tea, lunch, water bottle and play hat.

Middle and Senior College students **DO NOT NEED TO BRING THEIR ENTIRE STATIONERY KIT**. They only need to bring their student diary, a notepad, a pencil case and food and drink for the day. During the day students will receive their timetables for the term. Once you read this timetable you will know what books to pack for each day of the week.

### **WHAT DO STUDENTS WEAR ON THE FIRST DAY OF COLLEGE?**

All students must attend in their full dress uniform (no blazer required) including an appropriate haircut or style. Anyone in breach of our dress standards or haircut policy will not be able to attend class until the situation is rectified by the parent. All students must have natural hair colour and will be sent home immediately if they present with coloured hair.



No HPE classes are scheduled for the first day so there is no need or reason for any student to be in a HPE uniform.

Please note that the Uniform Shop will be open from the first College day at the usual times of 7.30am – 4.00pm.

### **WHAT IF MY CHILD HAS A MUSIC LESSON THE FIRST DAY OF COLLEGE?**

Music lessons will not be conducted on the first day of College in Term 1. Lessons will commence on the second day of Term 1. Timetables for Junior College students will be with the classroom teacher and distributed at the end of the first day. All music students in Middle and Senior College will be given their music timetables by their Home Group teacher on the first day of Term.

### **WILL THE CAFETERIA BE OPERATING ON THE FIRST DAY OF COLLEGE?**

The cafeteria will open for business as usual from Thursday 27<sup>th</sup> January.

### **WHAT TIME DOES THE COLLEGE DAY END?**

Kindergarten	3.00pm
(Program concludes at 2pm)	
Preparatory	2:45pm
Year 1 and 2	3.00pm
Year 3 and 4	3:10pm
Middle College	3.30pm
Senior College	3:30pm

### **DOES THE BUS SERVICE OPERATE ON THE FIRST DAY OF COLLEGE?**

Yes, it does and the best way to familiarise yourself with the routes, times, costs and other benefits is by phoning the Veolia Bus Company directly on **3248 6100** or via their website [www.veoliatransportbrisbane.com.au](http://www.veoliatransportbrisbane.com.au)

### **WILL BEFORE-COLLEGE CARE AND AFTER-COLLEGE CARE BE OPERATING?**

Our Place will operate as normal from the first day of College. Only those students whose parents have registered them and booked them into the service will be eligible to attend. All bookings must be made in writing at [ourplacebookings@sheldoncollege.com](mailto:ourplacebookings@sheldoncollege.com) If you are unsure about how to do this, please contact the Finance Department on 3206 5554. Registration packs are available on our Website or from the Finance Department. Before College Care opens at 6.30am and After College Care closes at 6.15pm.

### **CAMP 2011**

Year 5-6	2 February to 4 February
Year 7	1 February to 4 February
Year 8-12	31 January to 4 February

We hope that knowing all of this information in advance helps make your transition back into the College routine a smooth one.

We wish you all a most rewarding and successful year in 2011 filled with LOVE, LAUGHTER and LEARNING.

Dr Lyn Bishop  
Principal

